



PODAR INTERNATIONAL SCHOOL, HEBBAL, MYSURU

Circular to Grade 1 to 10

18 March 2026

Subject: Reopening Details and Important Reminders for AY 2026-27

Dear Parents,

Greetings from Podar International School, Mysuru!

Re-Opening Dates	
Class	Date
Grades 2 to 10 & Nursery	21 May 2026
Grade 1, Junior KG & Senior KG	25 May 2025

Uniform & Text Book Purchase: School uniforms & book sets can be purchased on online website, www.shopforschool.in or with the local vendor. Kindly follow the guidelines sent earlier for placing the order for the correct Book Sets online. Please revert back to school office for any further assistance. You are requested to place the order for the book sets and uniforms by 15 April 2026 in order to avoid last minute rush in the month of May 2026.

Details of the Local Vendor for Books and Uniforms: Vastram Creations (Address & Contact Details: #185 Madegowda Circle, 5th Cross 2nd Stage, Hebbal, Mysore 570016. Ph: 0821 3135379 M: 9886223039, 9964444461)

Fee Schedule 2026-27: The parents are requested to adhere to the schedule given below.

Installment	Class I – IV	Class V to X	Fee payment period
I Installment	Rs. 25,070	Rs. 27,310	On or before 15 th June 2026
II Installment	Rs. 25,070	Rs. 27,310	15 th September to 15 th October 2026
III Installment	Rs. 25,070	Rs. 27,310	15 th January to 15 th February 2027
Total	Rs. 75210	Rs. 81,930	

Note: Fee for **new admission students:** Classes I to IV - Rs. 81,480/- and Classes V to X – Rs. 88760/-.

5% Discount on Annual Tuition Fee: Please note parents can avail the 5% discount on the annual tuition fee if it is paid on or before 15th June 2025.

10% Siblings Discount: We are pleased to inform you that a 10% sibling discount (on annual tuition fee) is now available for the second child enrolled in our school, effective immediately. To avail this discount, please ensure that all previous year's fee dues are cleared. Parents who opt for the sibling discount are

requested to verify the discounted amount displayed on the Loop portal before making the payment. Please contact the school office for any clarifications.

EMI Facility Plan for School Fees Payment of AY 2026-27: We are pleased to announce that our school has partnered with GrayQuest (GQ) to offer a convenient fee payment plan for the Academic Year 2026-27, allowing parents to **pay school fees in 10 equal monthly instalments (EMI)** at **zero extra cost**, with no interest or processing charges payable. This facility is available on the Loop Learning Portal and will only be open until the 1st instalment due date, i.e., **15 June 2026**, after which the deadline will not be extended further. Interested parents are requested to choose this option before the deadline date.

School Transport Fee Payment: The parents who have availed the school transport facility need to pay the fee on or before 31 May 2026.

Grayquest EMI facility for Transport Fees: We are happy to announce that parents may opt for the Grayquest EMI facility for transport fees in AY 2026-27, allowing monthly instalments from the month the service is used; Grayquest adds a 5.55% surcharge on the payable amount, and parents choosing this option must select Grayquest as the payment mode on the Loop Learning portal.

Transport Fee Payable Based on Month of Availing Bus Service: From AY 2026-27, transport fees will be charged based on the month the bus service is first used: May 100%, June 100%, July 100%, August 90%, September 80%, October 70%, November 60%, December 50%, January 40%, February 30%, March 20%, April 10%; we appreciate your cooperation for smooth transport operations and feel free to contact the school office for any clarification.

New Admission for the Academic Year 2026-27: We are pleased to announce that the admissions from Nursery to class 9 for the academic year 2026-27 are now open.

School Transport: For those who haven't opted for school transport yet, please note that you can still avail this facility. If interested, kindly contact the school office by 15 April 2026. New bus routes will be created based on the requests received, to ensure convenient pick-up and drop-off points for our students.

Language Options for Grade 6: Kindly note that the students of grade 5 of 2025-26 batch were asked to select the preferences of languages i.e. Kannada & Hindi for grade 6 for the Academic Year 2026-27. The same has been recorded by the class teacher.

Please note that the 2nd & 3rd Language books of Kannada will be issued in the school and the same will be intimated to you later.

Holiday Assignment: Kindly note that the holiday assignment for your child will be available for download on the Loop portal. The purpose of this assignment is to promote high-quality student learning and achievement, foster a love for learning and encourage academic growth and to provide continuity in learning during the holiday period.

Attendance Pledge: As we strive for excellence, we aim to achieve near 100% attendance in the upcoming academic year. To reinforce the importance of regular attendance, we will be distributing a hard copy of the "Attendance Pledge by Student" on the reopening day. We kindly request that students fill out the pledge form and return it to their class teacher on or before 1st June 2026.

Together, let's make a commitment to attend school regularly and make the most of our academic journey!

Loop Learning: The Loop Learning portal is a dedicated platform for parents and school to connect, communicate, and collaborate. The parents can log into the portal for academic resources, announcements/messages/circulars from school (<https://www.looplearning.com>).

School Office: For any queries or concerns regarding fees, admissions, or general information, please contact us during office hours between 9.00 a.m. to 4.00 p.m.

S.No	Designation/Department	Contact Number	E mail id
1	School Reception	0821 240 2004 / 8976964886	fde.mysore2@podar.org
2	School Administrator	86557 97333	admin.mysore2@podar.org
3	School Accountant	0821 240 2004 / 86556 86961	account.mysore2@podar.org
4	Admission Counsellor	88288 99616	ac.mysuru2@podar.org

School Timing and Punctuality: The school operates from 8:45 am to 3:15 pm on all weekdays, with the 2nd and 4th Saturdays being holidays. We emphasize the importance of punctuality, as it helps children develop discipline and appreciate the value of time, fostering positive habits and combating laziness. To uphold this value, students are expected to arrive at school by 8:45 am sharp every morning.

Taking Students Home During Class Hours: To ensure uninterrupted learning and maintain the smooth functioning of the school, we kindly request that you refrain from picking up your child during school hours (except in cases of emergency or illness). In such exceptional circumstances, the school will notify you to collect your child. We appreciate your cooperation in adhering to this policy, as outlined in the detailed circular shared earlier through the Loop portal.

With regards,



PRINCIPAL